



# City of Loma Linda Official Report

Floyd Petersen, Mayor  
Karen Gaio, Mayor pro tempore  
Robert Christman, Councilmember  
Stan Brauer, Councilmember  
Robert Ziprick, Councilmember

COUNCIL AGENDA: January 13, 2004  
TO: City Council  
VIA: Dennis R. Holloway, City Manager  
FROM: Pamela Byrnes-O'Camb, City Clerk  
SUBJECT: Minutes of December 16, 2003

## **RECOMMENDATION**

It is recommended that the City Council approve the Minutes of December 16, 2003.

City of Loma Linda

City Council Minutes

Regular Meeting of December 16, 2003

An adjourned regular meeting of the City Council was called to order by Mayor pro tempore Hansberger at 7:05 p.m., Tuesday, December 16, 2003, in the City Council Chamber, 25541 Barton Road, Loma Linda, California.

Councilmen Present: Mayor Floyd Petersen  
Mayor pro tempore Karen L. Hansberger  
Robert H. Christman  
Stan Brauer  
Robert Ziprick

Councilman Absent: None

Others Present: City Manager Dennis Halloway  
City Attorney Richard E. Holdaway

Mayor pro tempore Hansberger chaired the meeting. Councilman Brauer led the invocation and Pledge of Allegiance. No items were added or deleted.

#### **Oral Reports/Public Participation**

Robert Visconti, representing the Southern California Gas Company, presented Mayor pro tempore Hansberger with a \$2,500 contribution toward improvements to the Southern California Edison Easement Trail between Beaumont Avenue and Hinckley Street. Mayor pro tempore Hansberger accepted the donation, noting that over \$120,000 had been raised for the project, and the project was progressing in that planting had begun.

#### **Scheduled and Related Items**

##### **CC-2003-151 – Presentation of Proclamation to the Unforgettables Foundation relating to the "Lights for Little Lives" Event scheduled for December 31, 2003**

Mayor pro tempore Hansberger introduced the item, stating that the Unforgettables is a foundation that helps provide services, such as burial expenses for families who have lost children. The organization also provided CPR classes at no cost. She then read the proclamation in its entirety and presented it to Unforgettables Co-Founder Tim Evans, who spoke briefly, thanking the City Council and citizens for their support, particularly the firefighters for their efforts during the October fires.

##### **CC-2003-152 – Public Hearing – Council Bill #R-2003-56 – Approving an Associate Membership Agreement between ABAG Finance Authority for Nonprofit Corporations and the City and the financing of an LLUMC project comprised of various medical equipment, office equipment, information technology equipment and construction projects**

The public hearing was opened. City Manager Halloway stated that the proponents requested continuance of the public hearing to January 13. No other public testimony was offered.

**Motion by Petersen, seconded by Brauer and unanimously carried to continue the public hearing to January 13, 2004.**

##### **CC-2003-153 – Consent Calendar**

**Motion by Christman, seconded by Ziprick and unanimously carried to approve the following items:**

The Demands Register dated November 25, 2003 with commercial demands totaling \$367,744.56 and payroll demands totaling \$185,305.05.

The Demands Register dated November 30, 2003 with commercial demands totaling \$397,532.40.

The Demands Register dated December 9, 2003 with commercial demands totaling \$713,702.49 and payroll demands totaling \$159,850.21.

The Minutes of November 18, 2003 as presented.

The November 2003 Treasurer's Report for filing.

The November 2003 Department of Public Safety Monthly Report for filing.

Installation of the Anderson Street/Tippecanoe Avenue Signal Interconnect and Coordination Project as complete and authorized recordation of the Notice of Completion – Dynalectric, contractor.

An increase in revenue and expenditure in the amount of \$46,500 relating to the CEGP (Code Enforcement Grant Program) Funds.

Council Bill #R-2003-53.

**Resolution No. 2310**

A Resolution of the City Council of the City of Loma Linda, County of San Bernardino, California, initiating proceedings for the annexation of territory to the Loma Linda Landscape Maintenance District No. 1, determining that these proceedings shall be taken pursuant to the Landscaping and Lighting Act of 1972 and the Right to Vote on Taxes Act, preliminarily approving the Engineer's Report, and declaring the City's intention to order the annexation, and offering a time and place for hearing objections thereto

An increase in revenue and expenditure in the amount of \$35,442 relating to the State Homeland Security Grant Program, Federal Fiscal Year 03, Parts 1 & 2.

An increase in revenue and expenditure in the amount of \$32,500 relating to the Emergency Preparedness and Response Directorate's (AP&R/FEMA of DHs) Federal Fiscal Year 03 Assistance to Firefighters Grant Program.

An appropriation of \$2,000 to purchase a printer for utility billing.

The Capital and Infrastructure Asset Capitalization and Inventory Control Policies.

Council Bill #R-2003-57.

**Resolution No. 2311**

A Resolution of the City Council of the City of Loma Linda declaring its intent to expand the current Loma Linda Branch Library Facility

Award of contract for professional engineering services to TKE Engineering in the amount of \$11,300 to prepare the improvement plans and specifications for the upgrade of Mountain View Well No. 3.

**Old Business**

~~CC-2003-154 – Council Bill #O-2003-10 (Second Reading/Roll Call) – Approving a Development Agreement between Family PeBer Annuity, LLC and the City to assist in providing affordable housing throughout the City~~

**Motion by Petersen, seconded by Ziprick and unanimously carried to waive reading of Council Bill #O-2003-10 in its entirety; direct the Clerk to read by title only, and adopt on roll call vote.**

The Clerk read the title and called the roll with the following results:

Ayes:	Petersen, Hansberger, Christman, Brauer, Ziprick
Noes:	None
Abstain:	None
Absent:	None

**Ordinance No. 622**

An Ordinance of the City Council of the City of Loma Linda approving and adopting the Development Agreement between Family PeBer Annuity, LLC, a Limited Liability Company, and the City of Loma Linda

CC-2003-155 – Request by Ryland Homes to remove or amend a Condition of Approval from Precise Plan of Design (PPD) No. 03-02 for the Implementation of Connected Community Requirements (Continued from November 18)

City Manager Halloway stated that Scott McKhann of Ryland Homes requested continuance of the item. Councilman Christman asked that Ryland Homes acknowledge that compliance with the Connected Community Requirements was mandatory. Councilman Ziprick asked that any time limits be waived because an appeal was pending so there would be no prejudice to Ryland Homes.

Scott McKhann of Ryland Homes stated that what Ryland Homes agreed to with the letter of this date was to continue with the project, assuming full and complete compliance with the Connected Communities Program. There were a number of issues requiring further investigation; therefore, the request for continuance. He also waived any rights relating to time limits within which the appeal was to be decided.

**Motion by Ziprick, seconded by Christman and unanimously carried to continue the item to January 13; that compliance with the Connected Community Requirements was mandatory; and that any time limits relating to the pending appeal be waived.**

New Business

CC-2003-156 – Council Bill #r-2003-55 – Adopting Connected Community Requirements

**Motion by Petersen, seconded by Ziprick and unanimously carried to adopt Council Bill #R-2003-55.**

**Resolution No. 2312**

A Resolution of the City Council of the City of Loma Linda approving the Loma Linda Connected Community Program and Design, Installation and Product Specification for all new development projects and additions that exceed more than fifty (50) percent of the original structure and within the Fiber-Optic Master Plan Area

CC-2003-157 – Establishing a Citizen Corps Council

Director of Public Safety Crawford introduced the item, stating that during the 2002 State of the Union Address, President Bush announced the creation of a USA Freedom Corps, which was a call for service for every American. The Citizen Corps was a component of the USA Freedom Corps that encompassed public education, training, and volunteer opportunities to engage all citizens in helping to make their community safer, stronger, and better prepared for preventing and handling terrorism and disasters of all kinds.

The Citizens Corps Program proposed to bring together leaders from law enforcement, fire services, emergency medical services, emergency management, volunteer organizations, the private sector, as well as local elected officials to form Citizen Corps Councils to provide oversight for engaging citizens in emergency planning and response, homeland security, promoting family preparedness and safety through public education and outreach, training opportunities and volunteer programs.

One of the components Chief Crawford recommended was called CERT (Citizens Emergency Response Teams), which had already been implemented in some communities within the County of San Bernardino. Because of a grant from FEMA, funds were available. He then suggested that CERT training begin in Loma Linda, similar to the Neighborhood Watch Program, wherein residents within neighborhoods or blocks would be given specific training and basic equipment so that in times of emergency, they could be the vanguard for assisting their neighbors.

In order to accomplish that, a Citizen Corps Council must be established. Subsequent to obtaining City Council authorization, a letter would be sent to the operational area of San Bernardino County to approve the makeup of the Council; and then a resolution would be submitted as a final step to the establishment of a Citizen Corps Council.

He then introduced Erin Ngo, the Program Director of the Emergency Medical Care Program at LLU, and who was very involved in volunteer programs. He also attended the Emergency Management Institute in Emmitsburg, Maryland, to be trained so that he can train the trainer for CERT Programs. The CERT Program was implemented within Loma Linda University, and Mr. Ngo has volunteered to assist the City in this effort.

Mr. Ngo addressed the City Council, stating that the CERT Program was initiated in the Los Angeles area following the 1985 earthquake in Mexico City. It was learned that the volunteer rescuers were ill trained, equipped and disorganized. As a result, there were many deaths among the volunteers. The Los Angeles

Fire Department developed the CERT Program concept, which has since been adopted by FEMA as a grass roots method of providing an organized curriculum that encompasses disaster preparedness, fire suppression, medical operations, light search and rescue, team organization, and response to terrorism. The program is operated from fire departments at the local level much the same as Neighborhood Watch Programs are operated. In other words, a public safety entity would typically sponsor the teams, and the teams are then responsible for themselves.

Four programs have been developed under the Citizen Corps: CERT, Neighborhood Watch System, Citizens on Patrol, and the Medical Reserve Corps. The CERT Program is getting much of the current funding. In order to be eligible for such funds to support the programs at the local level, communities must formulate a Citizen Corps Council to oversee the operation.

**Motion by Ziprick, seconded by Petersen and unanimously carried to establish a Citizens Corps Council.**

**CC-2003-158 – Schedule a study session relating to updated service fees**

City Manager Halloway suggested scheduling the study session for January 6, noting that the service fees had not been updated for some time; therefore, a study session was recommended prior to formal action being taken.

**Motion by Ziprick, seconded by Brauer and unanimously carried to schedule the study session for 6:00 p.m., Tuesday, January 6, 2004 in the Community Room.**

**CC-2003-159 – Calendar Year 2004 meeting schedule**

**Motion by Christman, seconded by Brauer and unanimously carried to approve the meeting schedule as follows: January 13 and 27, February 10 and 24, March 9, April 13, May 11 and 25, June 8 and 22, July 27, August 24, September 14 and 28, October 12 and 26, November 9, and December 14.**

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Councilman Christman acknowledged students from Loma Linda Academy, attending the meeting as a government class assignment.

**Reports of Councilmen**

Mayor Petersen noted that Councilman Ziprick, Chief Crawford, and he attended the program at Cal-State, San Bernardino, honoring law enforcement and fire agencies in their efforts during the October fires. The program was very moving and each Mayor, Fire Chief, and Police Chief was given a University President's Medal.

Mayor pro tempore Hansberger commented on the condition of the Landscape Maintenance District.

Director of Public Works Thaipr responded to questions, stating that a replacement waterline was being installed in Barton Road. The expansion of the Mt. View Avenue Overcrossing was expected to be advertised for bids in March or April of 2004. Coordination with the U. S. Army Corps of Engineers, CalTrans, the Railroad, and Southern California Edison was underway. Construction was estimated to take seven to nine months and the bridge would remain open during construction.

The meeting adjourned at 7:35 p.m.

Approved at the meeting of

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City Clerk